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28 June 2023

To: Recipients of BEEO Technical Circulars

Dear Sir/Madam,

**Buildings Energy Efficiency Ordinance (Cap 610)
Technical Circular No.1/2023
Revision 06/23 of Form EE3, Form EE-SU and Form EE-ET**

Purpose

This Technical Circular promulgates the new Revision 06/23 of Form EE3 – “Application for Renewal of Certificate of Compliance Registration”, Form EE-SU – “Supplementary Information for Form EE1, EE2, EE3 or EE4” and Form EE-ET – “Application for an Extension to the Prescribed Period of Submission of Certificate of Compliance Registration or Obtaining Form of Compliance”, which have been uploaded to the website of the Ordinance (<https://www.emsd.gov.hk/bceo/>) to supersede the old version by the effective date as specified in paragraph 2 in below.

Effective Date

2. The aforesaid Form EE3 (Rev. 06/23), Form EE-SU (Rev.06/23) and Form EE-ET (Rev.06/23) take full effect on 30 June 2023.

Effect on Existing Circular

3. There is no effect on existing circulars.

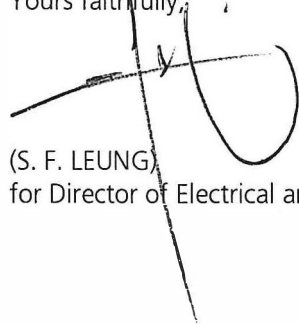
Background

4. Following the enactment of the Buildings Energy Efficiency Ordinance (Cap.610) (BEEO) in September 2012, the first issued Certificate of Compliance Registration (COCR) of particular prescribed building would be expired soon. Pursuant to the section 13(2)&(6) of the BEEO, the owners of particular prescribed building should engage the Registered Energy Assessors (REAs) for the renewal of the COCR and the application for renewal of a COCR should be made during the 12 months preceding the expiry of the certificate. The Form EE3, Form EE-SU and Form EE-ET are updated accordingly to facilitate the upcoming submissions of the renewal of COCR.

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5. The old revision of Form EE3, Form EE-SU and Form EE-ET will no longer be acceptable being completed on or after 30 June 2023.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'S. F. LEUNG', written over a vertical line that extends from the 'Yours faithfully,' text.

(S. F. LEUNG)
for Director of Electrical and Mechanical Services